



**Anderson County Planning Office**  
Thomas R. Young, Planning Director  
409 S. Oak Street, Suite 134  
Garnett, Kansas 66032 785-448-3984  
FAX: 785-448-3738 E-mail: tyoung@andersoncountyks.org

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**APPLICATION FOR SIGN PERMIT**

Please provide the information listed below, and attach any required documents in order to complete this application permit.

Sign Owner: \_\_\_\_\_ Phone Number: \_\_\_\_\_

Owner's Address: \_\_\_\_\_

Type of Business: \_\_\_\_\_

Applicant's Name: \_\_\_\_\_ Phone Number: \_\_\_\_\_

Applicant's Address: \_\_\_\_\_

**SIGN LOCATION**

Address of Sign Location: \_\_\_\_\_

Property Owner's Name & Address: \_\_\_\_\_

Property Owner's Phone Number: \_\_\_\_\_

**TYPE OF SIGN**

Awning or Canopy \_\_\_\_\_ Wall Sign \_\_\_\_\_ Single Business \_\_\_\_\_

Ground Sign \_\_\_\_\_ Roof Sign \_\_\_\_\_ Group \_\_\_\_\_

Pole Sign \_\_\_\_\_ Billboard \_\_\_\_\_ Off Premise \_\_\_\_\_

**SIGN DIMENSIONS**

Height (from ground level to top of sign) \_\_\_\_\_

Height (from ground level to bottom of sign) \_\_\_\_\_

Width of Sign \_\_\_\_\_ Height of Sign \_\_\_\_\_

Single Face \_\_\_\_\_ Double Face \_\_\_\_\_

Total Square Footage \_\_\_\_\_  
(Both sides if Double Face)

**SETBACK REQUIREMENTS**

Is sign to be place in County right-of-way? Yes \_\_\_\_\_ No \_\_\_\_\_

**ATTACHMENTS:** Please attach a sketch showing the following:

- A. Property Boundaries
- B. Location of structures on the property and the location of the proposed sign in relation to the structures and any other signs.

I hereby certify that the information contained on this form and the attachments hereto are true and correct to the best of my knowledge.

\_\_\_\_\_  
**Property Owner's Signature** **Date**

\_\_\_\_\_  
**Sign Owner's Signature** **Date**

STAFF USE ONLY		
Zoning District: _____	Permit Fee: \$ _____	Permit # _____
Date of Completed Application Filed: _____		Approval/Disapproval: _____